



This project is co-financed by the Asylum, Migration and Integration Fund (AMIF) of the European Union and the Austrian Federal Ministry of the Interior.

IRMA plus

CLIENT SHEET

1 // PERSONAL DATA

<i>To be filled out by Austrian return counsellor</i>	Name of return organisation in Austria:		
	Name and telephone/email of counsellor in Austria:		
Destination country			
Final destination, e.g. city, village			
Last name			
First name(s)			
Alias name(s)			
Date of birth	day:	month:	year:
Place of birth			
Citizenship(s)			
Gender	<input type="checkbox"/> male; <input type="checkbox"/> female; <input type="checkbox"/> transgender;		
Marital status	<input type="checkbox"/> married; <input type="checkbox"/> divorced; <input type="checkbox"/> in cohabitation; <input type="checkbox"/> single; <input type="checkbox"/> widowed;		
Name and date of birth of spouse/partner	Name: Date of birth // day: month: year:		
Children and other relatives that return with client	Name	Relation to client (child, mother etc.)	Date of birth
	1.		
	2.		
	3.		
	4.		
First language(s)			



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Other spoken languages	
Address of destination	
Telephone number in home country	
Telephone number in Austria	
Client's email address	
Date of arrival in Austria	day: month: year:
Date of departure from country of origin	day: month: year:

2 // VULNERABILITY

*To be filled out by **Austrian return counsellor***

Each individual in each case needs to be assessed separately during the pre-return counselling in Austria. If the returnee meets one or more of the indicators, they may be considered as vulnerable or disadvantaged. HOWEVER, vulnerability criteria are relative and specific to the country of return but also to experiences gained while on the move and being in Austria. Criteria should be considered within this context. Also, vulnerability can occur after return.

- Single parents with children
- Elderly people
- Pregnant women
- People with physical disabilities or learning difficulties
- People with physical or mental health problems or illnesses
- People who are expected to face major challenges in reintegrating and finding a sustainable solution due to their individual background (e.g. illiteracy, little education and lack of a social network)
- Traumatized people
- Victims of violence (e.g. persons who have been subjected to torture, rape or other serious forms of psychological, physical or sexual violence)
- Members of specific communities facing repression, prejudice or other forms of discrimination or discriminatory violence in their country of return
- Women and men who are in danger of becoming victims of forced marriages, genital mutilation or human trafficking for example for sex, domestic servitude and/or labour purposes
- Single women/female headed households returning without any family support (to certain countries)
- Having lived in Austria for years (lack of local language increases and/or reintegration to social norms increases vulnerability)

Comments (please specify for example ethnicity, nationality, religion etc., IF relevant for vulnerability:



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<i>To be filled out by the partner in country of return</i>	Name of counsellor in country of return :
Vulnerability	<input type="checkbox"/> agree with above <input type="checkbox"/> if not (or not fully), please specify:

3 A // ASSESSMENT OF REINTEGRATION NEEDS

*To be filled out by **Austrian return counsellor***

<p>Social Network</p> <p>Does the client still have contacts, such as family and friends in the country and/or region of origin?</p>	<p>If yes, please provide degree of relatives, names and phone numbers:</p> <hr/> <hr/> <hr/>
<p>Level of formal education of your client (and his/her partner) before and, if applicable, after arrival in Austria</p>	<p> <input type="checkbox"/> Primary school <input type="checkbox"/> Secondary school <input type="checkbox"/> Vocational training, please specify: <input type="checkbox"/> Higher education, please specify: <input type="checkbox"/> No education completed <input type="checkbox"/> Other: </p>
<p>Work experience of your client (and of his/her partner) before and, if applicable, after arrival in Austria</p>	<hr/> <hr/> <hr/>
<p>What is the actual situation in the country of return regarding your client's needs, e.g. housing, medical and psychosocial care, etc.?</p>	<hr/> <hr/> <hr/>
<p>What are the main reasons for the return?</p>	<hr/> <hr/> <hr/>



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Any other relevant facts regarding the client/case you think are important to address?	_____

3 B // ASSESSMENT of REINTEGRATION NEEDS

	<i>To be filled out by Austrian return counsellor – <u>BEFORE</u> return</i>	<i>To be filled out by partner in country of return <u>AFTER</u> return</i>
<i>Your client is in need of which kind of reintegration assistance (multiple needs are possible)</i>	<i>Client asked for the following reintegration support:</i>	<i>Client received the following reintegration support, i.e. what was provided of the support needed in the return country</i>
Housing: what kind of, and for how long, where should it be located, and why is s/he in need of it; etc.	_____	_____
	_____	_____
	_____	_____
	_____	_____
Work: what kind of, and for how long, where should it be located, and why is s/he in need of it; etc.	_____	_____
	_____	_____
	_____	_____
	_____	_____



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<p>Legal aid: please elaborate</p>		
<p>Psychosocial- and/or medical aid: If yes, please elaborate on health problems</p> <p>Please attach medical certificates to the application.</p>		
<p>Education and/or vocational training: If yes, please elaborate on what kind, where and why</p>		
<p>Assistance for business start-up: If yes, please elaborate on what kind, where and why</p>		



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<p>Assistance at the airport: If yes, please elaborate on what kind, where and when</p>		
<p>Potential costs (within the limit of available budget of max. 3000 Euro) and possibility of reintegration assistance</p>	<p>Not to be filled out by return counsellor in Austria</p>	

Consent Form

I hereby apply for the participation in the reintegration project IRMA plus. I give my consent that within the IRMA plus reintegration project Caritas Austria and its local partners as well as authorised representatives may use my personal data and the data of my minor family members for the implementation of the reintegration programme, for statistical data collection (e.g. for the Austrian Ministry of Interior and the European Union), for monitoring and future audits. I understand that the application form for IRMA plus will be send to the Federal Office of Immigration and Asylum to confirm eligibility.

<p>Signature(s) of the applicant and adult family members</p> 	<p>Date, Place</p>
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